

**Dodge County Historical Society Board of Directors Meeting Minutes
February 18, 2010**

Board Members Present: Sue Harwood, Bob Peterson, Vicki Peterson, Ron Ballstadt, Scott French, Dale Morris, and Faye Richter.

Board Members Absent: Tom Gall and John Kvasnicka.

1. **Meeting called to order** by President Sue Harwood at 7:05pm, at the DCHS Museum.
2. **Visitors to Board** – There were no visitors.
3. **Additions and/or Amendments to Agenda**
4. **Approve Minutes – January 27, 2010 Meeting** Dale Morris made the motion to approve the minutes. The motion was second by Scott French. The motion passed unanimously.
5. **Treasurer’s Report** – Bob Peterson reviewed the report with the board. Dale Morris asked if we had received the \$5000.00 from the court in behalf of Julie deGroot yet. Sue Harwood answered that we have not, but there is to be a restitution hearing on March 24th to determine the final amount Julie is to pay back to the DCHS. Bob announced that we had received a donation of \$5000.00 from Jon Tollefson (will be on the March Treasurer’s report). Sue Harwood asked Secretary Vicki Peterson to send Mr. Tollefson a thank-you letter. Scott French made the motion to approve the treasurer’s report. Ron Ballstadt second the motion. The passed unanimously.
6. **Museum Monthly Sales & Visitor Report** –Bob Peterson review the report with the board. President Sue Harwood declared that the report stands as read.
7. **Committee Reports**
 - 7.1. Wasioja Restoration Committee- Jan Luehmann was unable to attend the meeting to give a report. There was some discussion about the need for a report from this committee. Also the key for the Wasioja church was discussed and as to who has the key at this time. Vicki Peterson said she would contact Jan Luehmann to get the key back and ask for someone from the Wasioja restoration committee to give a report at the next BOD meeting.
8. **Old Business**
 - 8.1. Update on inquiries of benefits for the Museum Director (Tabled)
 - 8.2. Annual Meeting Committee – Sue Harwood talked about making the arrangements for where the annual meeting will be held. John Kvasnicka had volunteered to help make the arrangements. Sue asked the board members who’s terms are up at the annual meeting, Scott

French, Dale Morris, and Vicki Peterson, if they were planning on running again for another term. All three said that they were planning on running. Scott French said that he would not be able to attend the annual meeting though. It was decided that the meeting should be held at 1:00pm. Sue asked if we should have a luncheon again this year. It was decided that this year we would have just coffee and refreshments. After some discussion, it was decided to have a speaker at the annual meeting. Faye Richter volunteered to see if she could get Faye Windland. Other persons were also discussed as possibilities. The notice to the membership was talked about and needs to be sent out by March 15th. Sue Harwood brought up the issue of the secretary, Vicki Peterson, not having received the annual meeting minutes yet from the previous secretary so they can be put into the meeting packets. Also the treasurer's annual meeting report from 2008 was not approved at the 2009 annual meeting. After some discussion, it was decided that an explanation would be given to the members and a copy of that year's 9-90 with paperwork dealing with Julie's theft would be on a table at the annual meeting for anyone who wished to look at it. The suggestion was made that our CPA Janice Borgstrom/Durst could be asked to attend the annual meeting or type a formal statement. Vicki Peterson said that she would call and ask Janice. The Annual Meeting Committee will be meeting at least one more time to finish planning, date to be decided later.

- 8.3.** Nomination Committee – Sue Harwood asked if anyone would be interested in being on the nominating committee. Dale Morris brought up that in the past, the members who were not up for re-election became the nominating committee. After some discussions, it was decided to continue with the nominating committee being those members not up for re-election. They are; Sue Harwood, Bob Peterson, Ron Ballstadt, Tom Gall, John Kvasnicka, and Faye Richter.
- 8.4.** Renewal dates for membership dues – Ron Ballstadt made a proposal that the by-laws be changed for membership renewal dates, from all membership dues renewal date of December 31st, to being up for renewal one year (or if five years if applicable) from the date of first paid. Sue Harwood asked the board if we want to vote on presenting to the membership, at the annual meeting, the proposal of changing the by-law for membership renewal. Ron Ballstadt made the motion. Bob Peterson second the motion. It was a split vote. Ayes- Ron Ballstadt, Bob Peterson, and Vicki Peterson. Nays- Scott French, Dale Morris, and Faye Richter. President Sue Harwood broke the tie by vote Aye. Motion passed. Sue asked Ron to write up the proposed by-law change.

9. New Business

- 9.1** Dodge County Expo – Bob Peterson recommended that we have a booth for the DCHS at the expo again this year. Bob read off of the registration form that the date this year for the expo will be on March

27th, hours between 8:00am and 2:00pm, and there is a charge of \$50.00 for non-profit. Sue Harwood called for a vote. Scott French made the motion to have a booth at the Dodge County Expo this year. Dale Morris second the motion. The motion passed unanimously.

- 9.2** Protocol for absenteeism from board meetings – Sue Harwood said that it has been brought to her attention that there has been a board member that has been absent a lot. Faye read from the by-laws, Article IV-11, to the board. Sue stated that this particular board member had missed five board meetings since January of this year besides other special called meetings and without contacting herself or the vice-president. That person had been asking other board members to give their excuses for them. Sue said that she thought it should be brought to your (the board) attention and to ask the board to give this board member formal approval and consent for their absenteeism. Also Sue said that she is asking this person to give her notice if they know that they were going to be absent in the future. Sue asked for a motion. Faye Richter made the motion to excuse the person's absenteeism and in the future either Sue or Bob will be notified of any absents by the person who is going to be absent. Dale Morris second the motion. The motion passed.

- 10. Adjourn** – Scott made the motion to adjourn the meeting. Bob Peterson second the motion. The meeting was adjourned at 8:15pm.

Call for closed session of board – Museum Director Position.